



- Position Title:** Domestic Violence Health Care Advocate
- Reports To:** Community-based Programs Manager
- Department:** Programs and Services – Community-based Advocacy
- Status:** NON-EXEMPT – HOURLY
- Schedule:** 40 hours per week, generally Tuesday to Friday from 9am-7pm
- Salary Range:** \$17.50-\$18.36 per hour, depending upon experience; additional \$.50 per hour offered for bilingual in English and Spanish.
- Benefits:** Raphael House offers a full range of benefits including generous time off, medical and dental insurance, Simple IRA match, and professional development opportunities.

**Application Deadline: Open until filled**

*Cover letter, resume, and completed Raphael House employment application form must all be received in order to be considered. If any of the three application materials are missing or incomplete, your submission will not be considered.*

For more than 40 years Raphael House of Portland has helped domestic violence survivors and their families find safety, hope, and independence. Our emergency shelter serves individuals and families fleeing intimate partner violence, and we proudly provide family-centered, culturally responsive, and gender-inclusive services. In addition to immediate safety and basic needs, survivors have access to ongoing programs and case management designed to help them achieve permanent housing, employment, and stability. We also work to break the cycle of violence via prevention education and have been providing



training in local schools and throughout the community for more than a decade.

### **Position Summary:**

The Domestic Violence Health Care Advocate works as part of a collaborative among Raphael House of Portland, Volunteers of America (VOA) Oregon Home Free, and OHSU Family Medicine at Richmond. This position is embedded within the OHSU Richmond Clinic and provides direct services that include safety planning, information and referral, systems navigation, and support to survivors of intimate partner violence as they work towards safety and stability. They will offer immediate support to survivors in the clinic, have access to emergency client assistance funds, and provide follow-up services. Additionally, in conjunction with a partner advocate from VOA Oregon Home Free, they will provide consultation and training for health care providers as a domestic violence expert. This position is supervised by the Raphael House Community-based Programs Manager, and will work closely with staff from all three collaborative program partners.

### **Essential Duties and Responsibilities:**

- Responds to referrals and warm handoffs from health care providers who have identified patients who would benefit from domestic violence advocacy.
- Conducts needs assessments; provides safety planning, information, emotional support, systems' advocacy, and linkage to relevant services for survivors of domestic violence.
- Offers advocacy and/or case management based on the individual needs of participating survivors.
- Provides case consultation with medical professionals, health workers, and case managers, including problem-solving around safely contacting survivors, discussing options for safety planning, and information about dynamics of domestic violence and impacts of trauma.
- Establishes and maintains positive working relationships with the OHSU Richmond Clinic, community groups, and social service agencies.
- Working closely with program partners, maintains a monthly training series for clinic staff on topics related to domestic



violence, trauma informed care, working with advocates, etc. Leads training sessions and/or identifies and coordinates with outside presenters.

- Assists in development and implementation of policies and practices for the multidisciplinary project, including agreements around confidentiality and establishment of protocols regarding case referral and information flow.
- Provides services that adhere to principles of diversity, equity, and inclusion including co-advocacy with culturally-specific service providers.
- Maintains records of service provision, provides necessary statistics, and prepares reports as required by agency, evaluators, and funders.
- Attends Raphael House, OSHU, and collaborative partner meetings as appropriate.
- Other duties as assigned.

**Supervisory Responsibilities:** There are no supervisory responsibilities.

**Qualifications:**

- Passion for Raphael House of Portland’s mission and values. A shared commitment to social change, equity, inclusion, and building a future free from violence and oppression.
- Understanding of or commitment to learning about oppression and gendered violence and the impacts of trauma – specifically domestic and sexual violence – including root causes and the intersection of systemic injustices based on race, gender identity, sexual orientation, and ability.
- Proven ability to relate effectively and respectfully with people from diverse backgrounds and of all ages; to promote a culturally diverse and inclusive environment; and to imbed equitable and trauma-informed practices in all aspects of one’s role.
- Bachelor’s degree in social work or related field OR at least two years’ experience working with survivors of domestic violence OR equivalent work or lived experience.
- Completion of 40-hour domestic and sexual violence advocacy training within the past five years, OR equivalent to be



approved by the Community-based Programs Manager, OR willingness to complete training during onboarding.

- Prior completion of Assertive Engagement and PBIS (Positive Behavioral Interventions and Supports) training preferred OR expectation that training will be completed as soon as possible following employment.
- Ability to advocate and help survivors of domestic violence navigate the complexities of health care systems and health insurance.
- Skills and abilities in trauma informed care, system navigation, and conflict resolution, and the ability to access and utilize a variety of resource materials.
- Experience supporting the development, implementation, and evaluation of programs and projects related to direct services.
- Excellent communication, collaboration, and community networking skills and the ability to work with minimal supervision in an out-stationed environment.
- Comfortable working on a team, in a multi-disciplinary setting, and autonomously.
- Excellent interpersonal, verbal, and written communications and organizational skills.
- Familiarity with case file standards and data management in a VAWA-compliant environment.
- Computer literacy; ability to use Microsoft Office, the internet, and learn new technology as needed.
- Current valid ID (driver's license, state ID, or passport) and ability to commute throughout the Portland metro area and beyond to fulfill job responsibilities.
- Bilingual/bicultural highly preferred.
- Ability to pass OHSU background check and OHSU drug screen.

### **Work Environment:**

This position will work in a traditional, but fast-paced setting. Must be able to work under deadlines and under stress-inducing conditions. Must be able to move throughout our building, clinics, and other sites. Both a domestic violence agency and a health care environment can potentially shift from stable to highly



charged and all employees must remain flexible, calm, and creative particularly when faced with a crisis.

**To apply:**

Please submit a cover letter, resume, and completed Raphael House employment application form (found on our website at the link below) to Nick Guerrero, Community-based Programs Manager, at [nguerrero@raphaelhouse.com](mailto:nguerrero@raphaelhouse.com) or mail to 4110 SE Hawthorne Blvd. #503 Portland, OR 97214. **This position is open until filled.** *No phone calls, please.*

Download our employment application form from our website at <https://raphaelhouse.com/employment-opportunities/>.

**Safety:**

During this pandemic, we are taking every precaution to protect the health of our staff and survivors in our programs, utilizing the most up-to-date recommendations from experts and carefully adhering to Governor Brown's Executive Orders. Visit our website to learn about the active safety measures we have employed, and how our services and staffing have been adjusted in response to COVID-19.

**Raphael House of Portland is an Equal Opportunity Employer**

