



Position Title:	Domestic Violence Health Care Advocate
Reports to:	Community-based Programs Manager
Department:	Programs and Services – Community-based Advocacy
Status:	NON-EXEMPT – HOURLY
Schedule:	40 hours per week, Monday thru Friday. Specific schedule has some flexibility and will be agreed upon with your supervisor. Hours to be completed on-site at the OHSU Richmond Clinic or at Raphael House’s confidential location.
Salary Range:	\$24.50 - \$25.90 per hour, depending on experience (above \$25.06 per hour reserved for those who exceed Qualification criteria for position); additional \$.50 per hour offered if bilingual in English and Spanish. <i>Hiring wage is determined using a standardized process that considers employment and lived experience, applicable knowledge and skills, training, and education. Staff are paid monthly.</i>
Benefits:	Raphael House offers a full range of benefits including 100% employer-paid health, dental, vision, long-term disability, and life insurance; FSA (Flexible Spending Account) with \$500 annual Employer contribution; generous time off (with first year accrual totaling up to 30 days); retirement plan contribution match of 3%; an Employee Assistance Program with robust supportive resources; and extensive professional development opportunities.



Position Summary:

The Domestic Violence Health Care Advocate works as part of a collaborative among Raphael House of Portland and OHSU Family Medicine at Richmond. This position is embedded within the OHSU Richmond Clinic and provides clinic patients who are survivors of intimate partner violence with direct services that include safety planning, information and referral, systems navigation, and support as they work towards safety and stability. This position will offer both immediate aid and follow-up services to survivors in the clinic, and distribute emergency client assistance funds. They will also provide consultation and training for health care providers as a domestic violence expert. This position is supervised by Raphael House's Community-based Programs Manager.

Application Deadline: Open until filled.

Applications will be reviewed and interviews scheduled as submissions are received. Early application is encouraged. There is no such thing as the perfect candidate, so please apply even if you don't meet all the requirements. Just use your application materials to share the transferrable skills, experiences, and qualities you bring to the table!

About Raphael House:

For 46 years, Raphael House of Portland has helped survivors of domestic violence and their families find the safety, hope, and independence they deserve. We proudly provide family-centered, culturally responsive, and gender-inclusive services to a diverse community of more than 1,800 survivors annually. Our confidential emergency shelter is open and staffed year-round, 24 hours a day and our myriad wraparound programs continue supporting families every step of the way as they go on to build safe futures free from abuse. We couple these direct services with a Prevention Education program that teaches thousands of teens each year about equitable relationships and consent—with the goal of stopping domestic violence before it starts.



You'll love working with us because:

- Our employees voted Raphael House one of the 100 Best Nonprofits to Work for in Oregon 7 times! We were also named one of the 100 Best Green Workplaces in 2021 and 2019.
- [Diversity, equity, inclusion, and accessibility are a priority here.](#) We're committed to the ongoing work of sustaining an environment where everyone at Raphael House – staff, volunteers, and survivors – feels safe, empowered, and can thrive.
- We are always learning and changing. Your ideas on how to make Raphael House a better place for survivors and staff really matter. Plus, we offer lots of ongoing training opportunities and each employee has an annual training stipend.
- We value self-care and taking breaks. In addition to generous paid time-off, we have a Wellness Committee dedicated to supporting staff, a meditation and gentle movement group for staff (paid time), and so much more.
- We are a family- and community-centered organization and prioritize supporting staff with work life balance. We also have a culture of gratitude, where your hard work is appreciated!
- You receive gift cards to celebrate both your birthday and work anniversary each year.
- You get to take part in life-changing and life-saving work and help create a world without violence!

Essential Health Care Advocate responsibilities:

- Responds to referrals and warm handoffs from health care providers who have identified patients who would benefit from domestic violence advocacy.
- Maintains regular in-person hours onsite at the Richmond Clinic.
- Provides advocacy services as needed at two other Richmond Clinic sites: the Benson High School Wellness Center and Richmond Immediate Care Clinic.
- Assesses and provides survivors of domestic violence with safety planning, information, emotional support, systems' advocacy, direct client assistance, and linkage to relevant services.



- Offers advocacy and/or case management based on the individual needs of participating survivors.
- Provides case consultation with medical professionals, health workers, and case managers, including problem-solving around safely contacting survivors and confidentiality, safety planning, and information about dynamics of domestic violence and impacts of trauma.
- Establishes and maintains positive working relationships with the OHSU Richmond Clinic team, community groups, and social service agencies.
- Working closely with program partners, maintains a monthly training series for clinic staff on topics related to domestic violence, trauma informed care, working with advocates, etc. Leads training sessions and/or identifies and coordinates with outside presenters.
- Carefully adheres to current policies and practices for this multidisciplinary project, including agreements around confidentiality and establishment of protocols regarding case referral and information flow.
- Provides services that adhere to principles of diversity, equity, and inclusion including co-advocacy with culturally-specific service providers.
- Maintains confidential participant records and confidential records of all service provision. Tracks and compiles required data for federal, state, and other funding sources. Routinely provides reports as required by agency, evaluators, and funders.
- Attends Raphael House, OSHU, and collaborative partner meetings as appropriate.
- Other duties as assigned.

Supervisory Responsibilities: N/A



What we ask of all candidates:

- A passion for Raphael House of Portland's mission and values. You want to build a future free from violence and oppression!
- An existing understanding of – and/or a desire to learn more about – the root causes of domestic and sexual violence, and how injustices intersect based on race, gender identity, sexual orientation, and ability.
- The desire and ability to promote an anti-racist, inclusive, and culturally diverse and responsive environment.
- The ability to relate respectfully with people of diverse backgrounds and ages, and to utilize equitable and trauma-informed practices.
- Interest in working with, supporting, and advocating for adults and children who are survivors of domestic violence and have experienced trauma.
- Ability to maintain the confidentiality of survivors, their information, and of Raphael House's location while working also working collaboratively.
- Ability to advocate and help survivors of domestic violence navigate the complexities of health care systems and health insurance.
- Excellent and respectful interpersonal, verbal, and written communication and organizational skills.
- Excellent collaboration and community networking skills, and the ability to work autonomously in an out-stationed environment.
- Flexible and able to prioritize multiple tasks and deadlines.
- Ability to work independently and collaboratively with others, including with staff, partner agencies, and community members in a multi-disciplinary setting.
- Ability to use mature judgement in decision-making or conflict resolution and in dealing with uncomfortable situations and conversations.
- Ability to maintain a calm, positive demeanor under stress.



Qualifications:

- Experience in a health care setting highly preferred.
- Bachelor's degree in public health, social work, or a related field OR at least two years' experience working with survivors of domestic violence OR equivalent work or lived experience.
- Lived experience as a survivor of interpersonal violence and/or trafficking highly valued.
- Bilingual/bicultural highly preferred. *Additional \$.50 per hour offered for bilingual English-Spanish speakers.*
- Skills and abilities in trauma informed care, system navigation, and conflict resolution, and the ability to access and utilize a variety of resource materials.
- Familiarity with case file standards and data management in a VAWA-compliant environment preferred but not required.
- Knowledge of local community and social services resources preferred but not required.
- Completion of 40-hour domestic and sexual violence advocacy training, or equivalent to be approved by the Executive Director OR expectation that training will be completed within first month of employment (provided internally).
- Completion of [Assertive Engagement and PBIS](#) (Positive Behavioral Interventions and Supports) training, OR expectation that training will be completed within the first month of employment (provided internally).
- Proficient with Microsoft Office Suite (specifically Word, Excel, and Outlook) and able to learn new technology as needed.
- Ability to read, write, and understand English.
- Current driver's license, and the ability to commute throughout the Portland metro area and beyond to fulfill job responsibilities.
- Occasionally available on evenings and weekends.
- Ability to lift up to 20 pounds consistently.
- Ability to pass OHSU's background check and drug screen.



Work Environment:

This position will work in a traditional but fast-paced setting. Candidate must be able to work under deadlines and stress-inducing conditions, and while wearing a face covering whenever in community spaces or around others. Must be able to lift up to 20 pounds consistently and move throughout our building, clinics, partner agency locations, and other sites. A domestic violence agency and a health care environment can potentially shift from stable to highly-charged and all employees must remain flexible, calm, and creative.

To apply:

Please submit a cover letter, resume, and completed Raphael House employment application form (found on our website at the link below) to Shaykeishya Hardin, Community-Based Programs Manager at shardin@raphaelhouse.com or mail to 4110 SE Hawthorne Blvd. #503 Portland, OR 97214. **The position is open until filled.** *No phone calls please, except to request a reasonable accommodation for a disability at (503) 243-5128.*

Download our employment application form from our website at <https://raphaelhouse.com/employment-opportunities/>.

Cover letter, resume, and completed Raphael House employment application form must all be received in order to be considered. If any of the three application materials are missing or incomplete, your submission will not be considered.

COVID-19 Safety:

We are taking every precaution to protect the health of our staff and survivors in our programs, utilizing the most up-to-date recommendations.

Raphael House of Portland is an Equal Opportunity Employer

Did you notice our font is large? This is done for accessibility purposes; it is recommended to use at least 14pt font size.

