



<b>Position Title:</b>	Prevention Education Specialist - Sex Trafficked Youth
<b>Reports To:</b>	Education Programs Manager
<b>Department:</b>	Prevention Education Program
<b>Status:</b>	NON-EXEMPT – HOURLY
<b>Schedule:</b>	40 hours per week; Monday - Friday, including occasional evenings. Specific schedule, including balance between on-location work at local schools, community partner agencies, and at Raphael House, has flexibility but is dependent on departmental needs and will be agreed upon with your supervisor.
<b>Salary Range:</b>	\$24.50 - \$25.90 per hour, depending on experience (above \$25.06 per hour reserved for those who exceed Qualification criteria for position); additional \$.50 per hour offered if bilingual in English and Spanish. <i>Hiring wage is determined using a standardized process that considers employment and lived experience, applicable knowledge and skills, training, and education. Staff are paid monthly.</i>
<b>Benefits:</b>	Raphael House offers a full range of benefits including 100% employer-paid health, dental, vision, long-term disability, and life insurance; FSA (Flexible Spending Account) with \$500 annual Employer contribution; generous time off (with first year accrual totaling up to 30 days); retirement plan contribution match of 3%; an Employee Assistance Program with



robust supportive resources; and extensive professional development opportunities.

**Position Summary:**

Under the supervision of the Education Programs Manager, the Prevention Education Specialist - Sex Trafficked Youth will support our existing domestic and sexual violence primary prevention efforts by providing community-based sex trafficking prevention education, training, confidential advocacy, and referrals for youth ages 12-25. The primary focus of this role is coordinating and facilitating trainings for youth in schools and other community-based programs. The person in this position works closely with the New Day Program, a multi-agency collaborative providing advocacy and resources for youth experiencing sex trafficking.

**Application Deadline: Open until filled.**

Applications will be reviewed and interviews scheduled as submissions are received. Early application is encouraged. There is no such thing as the perfect candidate, so please apply even if you don't meet all the requirements. Just use your application materials to share the transferrable skills, experiences, and qualities you bring to the table!

**About Raphael House:**

For 46 years, Raphael House of Portland has helped survivors of domestic violence and their families find the safety, hope, and independence they deserve. We proudly provide family-centered, culturally responsive, and gender-inclusive services to a diverse community of more than 1,800 survivors annually. Our confidential emergency shelter is open and staffed year-round, 24 hours a day and our myriad wraparound programs continue supporting families every step of the way as they go on to build safe futures free from abuse. We couple these direct services with a Prevention Education program that teaches thousands of teens each year about equitable relationships and consent—with the goal of stopping domestic violence before it starts.



## **You'll love working with us because:**

- Our employees have voted Raphael House one of the 100 Best Nonprofits to Work for in Oregon 7 times! In 2023 and 2021 we placed in the top 15th amongst medium-sized agencies. We were also named one of the 100 Best Green Workplaces in 2021 and 2019.
- [Diversity, equity, inclusion, and accessibility are a priority here.](#) We're committed to the ongoing work of sustaining an environment where everyone at Raphael House – staff, volunteers, and survivors – feels safe, empowered, and can thrive.
- We are always learning and changing. Your ideas on how to make Raphael House a better place for survivors and staff really matter. Plus, we offer lots of ongoing training opportunities and each employee has an annual training stipend.
- We value self-care and taking breaks. In addition to generous paid time-off, we have a Wellness Committee dedicated to supporting staff, a meditation and gentle movement group for staff (paid time), and so much more.
- We are a family- and community-centered organization and prioritize supporting staff with work life balance. We also have a culture of gratitude, where your hard work is appreciated!
- You receive gift cards to celebrate both your birthday and work anniversary each year.
- You get to take part in life-changing and life-saving work and help create a world without violence!

## **Essential Prevention Education Specialist - Sex Trafficked Youth responsibilities:**

- Utilizing sex trafficking-specific subject matter expertise, develop and update existing Raphael House Prevention Education curriculum with the goal of including information relevant to youth at risk of or experiencing sex trafficking in all program presentations.



- Co-facilitate educational workshops with other Prevention Education Specialists in Portland Public High Schools.
- Provide sex trafficking-specific confidential advocacy for Prevention Education program participants in Portland Public High Schools as requested.
- Provide group facilitation and information about sex trafficking to youth accessing services with partner providers and to other community and youth-led groups.
- Initiate outreach to and build relationships with other schools and community organizations to offer, coordinate, and deliver trainings about sex trafficking to youth.
- Provide information and training about sex trafficking prevention and available resources to adults, including school staff, community organizations, and the public.
- Participate as a member of the multi-agency collaborative New Day Program, serving trafficking survivors in Multnomah County.
- Attend and actively participate in community meetings and/or committees that focus on trafficking, prevention, and training and education.
- Participate in staff and community meetings and events.
- Other duties as assigned.

**Supervisory Responsibilities:** None

**What we ask of all candidates:**

- A passion for Raphael House of Portland's mission and values. You want to build a future free from violence and oppression!
- An existing understanding of – and/or a desire to learn more about – the root causes of domestic and sexual violence, and how injustices intersect based on race, gender identity, sexual orientation, and ability.
- The desire and ability to promote an anti-racist, inclusive, and culturally diverse and responsive environment.



- The ability to relate respectfully with people of diverse backgrounds and ages, and to utilize equitable and trauma-informed practices.
- Ability to maintain the confidentiality of our location and survivors.
- Interest in working with, supporting, and advocating for adults and children who are survivors of domestic violence and have experienced trauma.
- Excellent and respectful interpersonal, verbal, and written communication and organizational skills.
- Flexible and able to prioritize multiple tasks and deadlines.
- Ability to work independently and collaboratively with others, including with team members, staff, volunteers, and community partners.
- Ability to use mature judgement in decision-making or conflict resolution with adults and children and in dealing with uncomfortable situations and conversations.
- Ability to maintain a calm, positive demeanor under stress.

### **Qualifications:**

- Lived experience applicable to this role OR Bachelor's degree in social work, education, public health, or related field OR equivalent work experience.
- Knowledge of prevention education, specifically primary prevention of domestic, dating, and sexual violence.
- A comprehensive understanding of the root causes and risk factors related to the sex trafficking of youth.
- Demonstrated skill and passion for engaging with and supporting the empowerment of youth.
- Strong ability to manage a classroom and/or a group of youth, including experience with delivering a curriculum.
- Skill with discussing relationships and/or sexuality and fielding challenging questions from both youth and adults, including parents, school and program staff, and other community members.



- Experience with or ability to create engaging curriculum to be delivered to youth.
- Comfort with proactive outreach and continued follow-up with prospective community partners to schedule and deliver trainings for their youth participants and/or staff and other stakeholders.
- Completion of 40-hour domestic and sexual violence advocacy training, or equivalent to be approved by the Executive Director OR expectation that training will be completed within first month of employment (provided internally).
- Ability to pass Portland Public Schools background check and be screened through fingerprinting system as a requirement for working within PPS locations.
- Ability to utilize Microsoft Office Suite (specifically Word, Excel, and Outlook) and also learn new technology as needed.
- Ability to read, write, and understand English.
- Current valid ID and the ability to commute throughout the Portland metro area and beyond to fulfill job responsibilities.
- Occasional availability on evenings and weekends.

### **Preferred Qualifications:**

- Lived experience as a survivor of interpersonal violence, sex trafficking and/or sexual exploitation highly valued, with encouragement to apply regardless of educational background.
- Bilingual/bicultural highly preferred. *Additional \$.50 per hour offered for bilingual English-Spanish speakers.*
- Previous experience with sex trafficking prevention and/or intervention.
- Driver's license preferred.

### **Work Environment:**

This position will work in a traditional but fast-paced setting. Candidate must be able to work under deadlines and stress-inducing conditions, and while wearing a face covering whenever in community spaces or around others. Must be able to move



throughout our building, schools, partner agency locations, and other sites. A domestic violence agency environment can potentially shift from stable to highly-charged and all employees must remain flexible, calm, and creative.

### **To apply:**

Please submit a cover letter, resume, and completed Raphael House employment application form (found on our website at the link below) to Elizabeth McKeever, Education Programs Manager, at [emckeever@raphaelhouse.com](mailto:emckeever@raphaelhouse.com) or mail to 4110 SE Hawthorne Blvd. #503 Portland, OR 97214. **The position is open until filled.** *No phone calls please, except to request a reasonable accommodation for a disability at (503) 243-5128.*

Download our employment application form from our website at <https://raphaelhouse.com/employment-opportunities/>.

*Cover letter, resume, and completed Raphael House employment application form must all be received in order to be considered. If any of the three application materials are missing or incomplete, your submission will not be considered.*

### **COVID-19 Safety:**

We are taking every precaution to protect the health of our staff and survivors in our programs, utilizing the most up-to-date recommendations.

### ***Raphael House of Portland is an Equal Opportunity Employer***

Did you notice our font is large? This is done for accessibility purposes; it is recommended to use at least 14pt font size.

